

The logo for the Department of Planning & Zoning features a stylized leaf or branch graphic in shades of blue and white, positioned to the left of the text. The text "Department of Planning & Zoning" is written in a serif font, with "Department of" in a smaller size and "Planning & Zoning" in a larger size.

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New Users Guide

Please note that in order for this application to work you must **first** complete the following steps when you log in for the first time:

Disable your pop-up blocker

On the login page, click on the "Install ProjectDox Components" link in the lower left hand side of the screen. This will install the ActiveX components on your computer that are necessary for the application to function properly

You may also want to create a Desktop shortcut to Howard County ProjectDox and add it to your favorites. The links to do this are located to the right of the "Install ProjectDox Components" link.

Once you have completed the above 3 steps, click the link at the bottom of the Invitation email you received and enter the User Login and temporary Password provided in that email. This will take you to the "User Information Page". You will be prompted to change your password and enter information for your account profile.

On the "User Information Page", type in your permanent password and security question & answer. Please fill in the Contact Information, as some fields are required and your information cannot be saved until they are filled out. After filling out the Contact Information, be sure to click "**Save**" at the bottom of the page.